APPLICATION REQUIREMENTS

BUSINESS TRAINING & CAPACITY BUILDING

APPLICATION & PROGRAM REQUIREMENTS

All applicants are required to confirm and/or submit the following information. Only applicants that meet these requirements will be processed.

- Complete the IBDS Business Training and Capacity Building Initiatives application form
- The project must be located within the applicants respective community or region
- A detailed budget for the Business Training and Capacity Building initiative, including supporting quote(s)
- Identify other project funding sources in addition to IBDS funding, include verification of approval

REPORTING REQUIREMENTS

Upon completion of IBDS funded projects, applicants must submit the following requirements:

- Photos of project, workshop, or event. Preferably 2-3 but the more the better! If you have a client who does not wished to be photographed that's fine, but any materials purchased or designed using IBDS funding must have photos submitted. If hosting a workshop, please submit a photo of the facilitator and participants
- Receipts and Invoices for costs incurred for the project, workshop or event
- A brief overview of the project as well as any highlights or unexpected outcomes
- Completed Performance Report (Excel sheet provided to successful applicants)